

THE MINUTES OF THE REGULAR MEETING OF THE
SOOS CREEK WATER AND SEWER DISTRICT
BOARD OF COMMISSIONERS, HELD APRIL 15, 2026
AT THE DISTRICT'S REGULAR PLACE OF BUSINESS

CALL TO ORDER

Commissioner Alan Eades, Acting President of the Board, called the meeting to order at 04:30 PM.

1. Roll Call

Present:

Commissioners

Commissioner Alan Eades
Commissioner Alice Marshall
Commissioner Darold Stroud (Virtually)
Commissioner Logan Wallace

Staff

General Manager Will Appleton, PE
Operations Manager Gregory G. Hill, PE (Virtually)
Human Resources Manager Marci Oda
Budget and Finance Director Chase Donnelly
Engineering Manager Brianne Bannwarth, PE
Design Engineer Emma Donahoe, PE
Assistant Engineer Garrett Bullough, EIT
Administrative Assistant Grace Wicklund

Consultants

Attorney Michael Hanis

Public

Michael (Virtually)

Acting President Eades called for a motion to excuse Commissioner Kevin Fuhrer. Motion was made and duly seconded. The motion carried unanimously.

CONSENT AGENDA

A motion was made and duly seconded to approve the Consent Agenda as presented. The motion carried unanimously.

1. Minutes of the Regular Meeting of April 1, 2026
2. Resolutions:
 - a. Resolution 3967-S - Authorizing Relinquishment of Easement and Lease: LakePointe Developer Extension Project

- b. Resolution 3968-S - Approving and Accepting Easement and Bill of Sale; Accepting Developer Extension Agreement as Complete; Cedarbrook Plat Project
3. Vouchers:
Electronic Funds Transfer: \$480,487.65
(Direct Deposit - February \$313,390.57; Dept of Retirement \$48,416.64; Federal Payroll Tax \$118,680.44; Checks (None) \$0.00; FSA \$5,549.35)

PUBLIC COMMENT

One member of the public was present virtually. Acting President Eades asked if they wished to speak, and received no response.

INFORMATION AGENDA

1. **Attorney's Report - Hanis**

Attorney Michael Hanis provided a report of current legal matters involving the District. There were no questions, and the Board received the report as information.

2. **Engineering Updates and Consultant Reports - Bannwarth**

- a. **BHC Consultants:**

- SE 208th St Homestead Hill AC Main Replacement
- SE 202nd Place AC Main Replacement
- Cascade Vista, Phase 1 AC Main Replacement
- Lift Station #5B North Force Main Project
- Sewer LS Conditions Assessment Phase 1
- Tank 2 and Tank 5 Chlorine Injection Project

- b. **PACE Engineers:**

- 2022 Sewer Comprehensive Plan Update
- 2022 Water Comprehensive Plan Update
- Carriage Wood Water Service Line Replacement

- c. **Gray & Osborne:**

- Lift Station 5B Generator Design

Engineering Manager Brianne Bannwarth, PE provided an overview of current engineering projects. There was a brief discussion regarding flow capacity at Lift Station 5B.

There were no other questions. The Board received the reports as information.

3. **Partner Projects Around the District - Bannwarth**

Assistant Engineer Garrett Bullough, EIT, and Design Engineer Emma Donahoe, PE, presented an update on Partner Projects around the District.

- **S 216th Street Improvement Project:** Commissioner Wallace asked if the project would replace all of the water main, or only the sections highlighted yellow on the map. Bullough replied that only the yellow sections (Asbestos Cement) would be replaced, as the sections in-between are Ductile-Iron, and therefore not a priority for replacement at this time.
- **King County Metro I-Line Project:** There was a brief discussion regarding the parts of the project that the District will be contracting separately.
- **General:** There was a brief discussion regarding the District's inspection process for partner projects.

There were no other questions, and the Board received the report as information.

4. **Maple Valley Franchise Agreement - Appleton**

General Manager Will Appleton, PE, updated the Board on the Franchise Agreement negotiations with the City of Maple Valley, and provided a substantially complete version of the agreement for Board review. Brief discussion ensued regarding the origin of the franchise agreement, and other cities with which the District plans to begin negotiating new agreements.

There were no other questions from the Board, and the Board received the report as information. Staff will bring a final version of the agreement and resolution before the Board for approval at a future meeting.

ACTION AGENDA

1. **On-Call Materials Testing Contract with Otto Rosenau & Associates, Inc. - Bannwarth**

Bullough provided background and requested Board approval, by way of motion, of the on-call materials testing contract with Otto Rosenau & Associates, Inc. for the remainder of 2026.

Acting President Eades called for a motion to approve the contract as presented. Motion was made and duly seconded. The motion carried unanimously.

NEW BUSINESS

There was no new business from the Board nor District staff.

EXECUTIVE SESSION

1. None scheduled at this time.

NOTES TO BOARD

1.
 - Holiday schedule adjustment
 - Verizon Cell Tower
 - Timberlane Sewer Main - emergency repair
 - Headquarters Roof Assessment
 - WASWD Spring Conference

- O&M Manager Search Update
- Water Supply Update - 2026 Statewide Drought Declaration
- 2025 Consumer Confidence Report
- Temporary & Seasonal Utility Workers Update

Appleton updated the Board on the above topics. Regarding the holiday schedule adjustment, he noted that staff conducted research and determined that no action is required on the part of the Board to enact the adjustment. Management will proceed to adjust the holiday schedule to remove Columbus Day as a paid holiday and replace it with December 24th as a paid holiday.

ADJOURNMENT

There being no further business to conduct, the Acting President adjourned the meeting at 5:11 PM.



KEVIN A. FUHRER, President



ALICE MARSHALL, Secretary



ALAN EADES, Commissioner

DAROLD STROUD, Commissioner

LOGAN WALLACE, Commissioner